



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

PARISH COUNCIL MEETING

held by Zoom on

Wednesday 9th September 2020 at 7.30pm

Present: Richard Pooley (Vice Chair), Heather Hughes-Jones, James Montagu, Paul Watkin

Clerk/Responsible Financial Officer: Sally Chapman

Also Present: County & District Councillor David Ritchie

Public Forum

- A. **Reports from County & District Councillor David Ritchie & District Councillor Judy Cloke**
On website: <http://threesaintssouthelmham.onesuffolk.net>
- B. **Public Forum – for Members of the Public**
No questions

Main Meeting

- 1. **To consider Apologies for Absence**
Cllr Flatt – apologies accepted.
- 2. **To record Declarations of Interests and to consider Requests for Dispensation**
Point 6. a) & b) Cllr Hughes-Jones declared a pecuniary interest as the home owner.
- 3. **Minutes**
[The Minutes and Decisions from the email meetings held on 11th March 2020, 7th May 2020, 20th May 2020 and 15th July 2020 were confirmed unanimously as a true and accurate record by Councillors who attended the meetings.](#)
The approved minutes to be signed at the next proper meeting
- 4. **Matters Arising from the Minutes above and not on the Agenda**
None
- 5. **Finance**
 - a) **To receive the current Financial and Budget Report & Approve Payments**
[Councillors agreed unanimously the Reports and the following Income and Expenditure.](#)

Date	Ref	Receipts	
		Total	£ -
Date	Ref	Expenditure	
28/07/2020	S/O	Clerk's Salary - July	138.85
28/08/2020	S/O	Clerk's Salary - August	138.85
09/09/2020	100753	Clerk's Expenses August & September	18.60
09/09/2020	100754	CAS Insurance - 2nd year	234.08
		Total	£ 530.38

The cheques will be posted to the Chair & a Cllr to sign.

Signed: _____

Chair

Date: _____



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b) Zoom Subscription

The Clerk advised the Zoom pro subscription costs £14.39 per month, which is £3.60 for each of her PC's. The subscription can be cancelled once proper meetings start again.

Councillors agreed unanimously the Zoom subscription charge as advised.

6. Planning Applications and Decisions

Cllrs noted the following applications and did not wish to comment.

Applications

a) Single Storey Oak Framed Garden Room Extension to Rear

White House The Common South Elmham All Saints Halesworth Suffolk IP19 OPA
Ref. DC/20/3176/FUL | Validated: Wed 19 Aug 2020 | Status: Awaiting decision
Cllr Hughes-Jones declared a pecuniary interest as the home owner.

b) Listed Building Consent - Single Storey Oak Framed Garden Room Extension to Rear

White House The Common South Elmham All Saints Halesworth Suffolk IP19 OPA
Ref. No: DC/20/3177/LBC | Validated: Wed 19 Aug 2020 | Status: Awaiting decision
Cllr Hughes-Jones declared a pecuniary interest as the home owner.

Decisions

c) Listed Building Consent - Remove failed external lime plaster and replace with Lime Plaster

Brook Farm St Nicholas South Elmham St Nicholas Harleston Suffolk IP20 OPS
Ref. No: DC/20/1804/LBC | Validated: Mon 18 May 2020 | Status: Application Permitted

d) Variation of Legal Agreement for S106 Agreement application on W5314/7

Hawk Meadow Church Road South Elmham St Peter Suffolk NR35 1NG
Ref. No: DC/20/1738/VLA | Validated: Thu 23 Apr 2020 | Status: Application Permitted

e) Eels Foot Wheelbarrow Lane South Elmham St Nicholas IP20 OPS

1. Convert stable block.
 2. Construct approx. 10m x 5m swimming pool in garden.
 3. Relocate existing timber summerhouse to be used as pool house.
- Ref. No: DC/20/0460/FUL | Received: Tue 04 Feb 2020 | Status: Application Permitted

7. Village and Common Maintenance

a) Tree Maintenance

- St. Michael's Common Tree Survey

Cllrs discussed the tree survey of the five Poplar trees (they will decline in the next 20-30 years) and 2 Willow trees (dead with evidence of Honey Fungus) on the edge of the green.

Councillors resolved: To remove the two dead Willows and leave the five Poplar trees and the nearby homeowner could remove the five Poplar trees at his own expense.

- Dead large willow on common land in front of the old All Saints Schoolhouse on St Nicholas Lane.

Cllrs agreed the Willow tree is dead and for it to be removed before winter.

Clerk to contact local tree surgeons for quotes.

Action: Clerk

8. Correspondence (emails circulated as received)

None

9. AOB (For discussion only – the Council cannot make decisions on these items)

Signed: _____ Chair Date: _____



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a) Website Accessibility *(Council websites that were published before 23 September 2018 need to comply with the Government's accessibility regulations by 23 September 2020)*

The Website Accessibility training was cancelled due to Coronavirus and the Clerk has completed online training, updated and checked the website with WAVE Web Accessibility Evaluation Tool and added the Website Accessibility statement as recommended by SALC. To the best of her knowledge TSPC is now compliant. Cllrs thanked the Clerk for her efforts.

b) Highways

Cllrs discussed a traffic survey camera set up at Wash Lane St. Peter's and asked the Clerk to inquire. Action: Clerk

10. To receive items for the next Agenda

- To consider purchasing 2 x litter picking kits for Cllrs and Parishioners to use. The Clerk was asked to cost these items and contact ESC if they have any available. Action: Clerk

11. To note the Next Meeting Date:

- Wednesday 11th November 2020 at 7.30pm *(via Zoom)*

The meeting ended at 8.45pm

Signed: _____

Chair

Date: _____