



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

The meeting will be held virtually using the Zoom platform on

Wednesday 11th November 2020 at 7.30pm

PUBLIC FORUM

A. To receive reports from the District and County Councillor

*(Any reports will be emailed separately and placed on the website:
<http://threesaintssouthelmham.onesuffolk.net>*

B. Public Forum – for Members of the Public

*Members of the public are welcome to join the meeting please contact the Parish Clerk by email
on threesaintssouthelmhampc@gmail.com or telephone 01379 855486 for the link.*

AGENDA

1. To consider Apologies for Absence

2. To record Declarations of Interests and to consider Requests for Dispensation

3. To Approve the Minutes of the Meeting held 9th September 2020

The approved minutes to be signed at the next proper meeting

4. Matters Arising from the Minutes above and not on the Agenda

5. To consider Co-option to fill the Casual Vacancy

6. Finance

a) Clerk's Salary

At NALC's recent salary increase the Clerk noted she was not being paid the correct hourly rate. The Internal Auditor advised (email circulated) the pay scale changed in 2018 and the Clerk asked him to calculate the correct increase from 1st April 2020 (foregoing 2018 and 2019), which is £8.06pcm/£1.86pw.

b) To receive the current Financial and Budget Report & Approve Payments

Clerk's comment: Once payments are approved the cheques will be posted to the Chair & Cllr for signing.

c) To agree the Budget and Precept 2021-22

d) Litter Picking Equipment

Clerk's comment: The Clerk successfully applied for a grant for Litter Picking Equipment from Mrs Judy Cloke, District Councillor for £58.43. The equipment has now been ordered.

7. Planning Applications and Decisions Applications

None

Decisions

a) Single Storey Oak Framed Garden Room Extension to Rear

White House The Common South Elmham All Saints Halesworth Suffolk IP19 0PA
Ref. DC/20/3176/FUL | Validated: Wed 19 Aug 2020 | Status: Withdrawn
Cllr Hughes-Jones declared a pecuniary interest as the home owner.

b) Listed Building Consent - Single Storey Oak Framed Garden Room Extension to Rear

White House The Common South Elmham All Saints Halesworth Suffolk IP19 0PA
Ref. No: DC/20/3177/LBC | Validated: Wed 19 Aug 2020 | Status: Withdrawn
Cllr Hughes-Jones declared a pecuniary interest as the home owner.

8. Village and Common Maintenance

a) Tree Maintenance

- St. Michael's Common – two dead Willow Trees – update
 - All Saints Schoolhouse, St Nicholas Lane – one dead Willow Tree on common - update
- Clerk's comment: Cllrs have already agreed for the dead willows to be removed and waiting for quotes.*

b) Other Issues

- **Traffic Survey Camera in Wash Lane St. Peters** *(as reported last meeting)*
- This was a survey carried out on behalf of Department for Transport for Manual Count National Road Traffic Census (NRTC).

9. Correspondence

a) Accident at St. Peters

10. AOB *(For discussion only – the Council cannot make decisions on these items)*

11. To receive items for the next Agenda

12. To confirm the next year's Meeting Dates:

- Wednesday 13th January 2021 at 7.30pm
- Wednesday 10th March 2021 at 7.30pm
- Wednesday 12th May 2021 at 7.30pm – APM & AGM
- Wednesday 14th July 2021 at 7.30pm
- Wednesday 15th September 2021 at 7.30pm
- Wednesday 10th November 2021 at 7.30pm

Sally Chapman *S. G. Chapman*

Clerk to Three Saints South Elmham Parish Council

Date 5th November 2020