



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

PARISH COUNCIL MEETING

Rumburgh Village Hall

Wednesday 9th November 2022 at 7.30pm

Present Councillors: John Flatt (Chair), Heather Hughes-Jones (Vice Chair), Winky Evans, Simon Patrick, Richard Pooley & Paul Watkin

Clerk/Responsible Financial Officer: Sally Chapman

Also Present: Sonia Collins - Local History Recorder for All Saints & St. Nicholas South Elmham and Rumburgh

PUBLIC FORUM

A. County & District Councillor Judy Cloke

Cllr Judy Cloke sent apologies.

B. Public Forum – for Members of the Public

Sonia Collins gave an interesting talk of her new role as Local History Recorder for All Saints and St. Nicholas South Elmham and Rumburgh. She informed the last recorder for All Saints and St. Nicholas South Elmham was in 1992 and has no date for when he resigned but he was not registered on the Suffolk History Council website as the recorder in 2013. The last recorder for Rumburgh resigned in 2001. Her role is to record current history – but she is also very pleased to record past history and would like to hear from any parishioners with any interesting information.

MINUTES

1. To consider Apologies for Absence

None

2. To record Declarations of Interests and to consider Requests for Dispensation

None

3. To Approve the Minutes of the Meeting held on 28th September 2022 and 24th October 2022

[The Minutes from the Meetings held on 28th September 2022 and 24th October 2022 were confirmed unanimously as a true and accurate record and signed by the Chair.](#)

4. Matters Arising from the Minutes above and not on the Agenda

None

5. Finance

a) **To Appoint the Internal Auditor for 2022-23 – c/f**

b) **To Receive the current Financial & Budget Reports & Approve Income & Expenditure**

Signed: _____

Chair

Date: _____

Councillors resolved unanimously to approve the following Receipts and Expenditure.

Date	Details	Details	Receipts	Expenses
16/09/2022	credit	ESC CIL Clawback - returned	£ 291.70	
14/09/2022	100790	CAS Parish Protect Insurance		£ 254.72
28/09/2022	S/O	Clerk's Salary - September		£ 149.47
28/10/2022	S/O	Clerk's Salary - October		£ 149.47
09/11/2022	100791	CAS - Website Hosting		£ 60.00
09/11/2022	100792	Clerk's Expenses October & November		£ -
09/11/2022	100793	Clerk's Backpay 01/04/22-30/11/22		£ 102.00
09/11/2022	100794	Barry Lugo - Grounds Maintenance		£ 50.00
		Total	£ 291.70	£ 765.66

Cllrs noted the NALC/NJC Clerk's Salary increase per month and the backpay from 01/04/2022-30/11/2022.

c) To Approve the Budget and Precept 2023/24

Councillors resolved to adopt the budget (as attached) and agreed the Precept for 2023/24 to remain the same as 2022/23 - £3,300.

The Clerk made Cllrs aware of the East Suffolk Council estimated election costs 2023-2027:

- Uncontested Elections £11.22 per nomination paper received for scheduled elections
- All Saints & St Nicholas contested scheduled election Thursday 4th May 2023 - £814.68
- St Michael contested scheduled election Thursday 4th May 2023 - £635.88
- St Peter contested scheduled election Thursday 4th May 2023 - £632.17
- All Saints & St Nicholas unscheduled By-election 2023-2027 - £2,217.91
- St Michael unscheduled By-election 2023-2027 - £1,893.29
- St Peter unscheduled By-election 2023-2027 £1,877.68

d) New Noticeboard

Cllr Pooley confirmed the new noticeboard is now in place in St Nicholas and Cllr Patrick advised the old St Nicholas noticeboard will soon be put in place in St Peters.

6. Planning Applications and Decisions

Cllrs noted the following:

Applications

a) Ref. No. DC/22/2587/FUL

Proposal: The erection of a telescopic wireless mast and attached antennae with an overall height of 21 metres, in a disused paddock within the curtilage of the property, for licensed amateur reception and propagation of radio signals.

Address: Primrose Cottage, Stubb Lane, South Elmham St Michael, Suffolk, NR35 1ND

Councillors resolved to OBJECT to the above application at the 24th October 2022 meeting.

b) Ref. No. DC/22/2587/FUL

Proposal: Erection of an 18-metre wireless mast, with attached antennae, in a paddock within the property curtilage for licensed amateur reception and propagation of radio signals.

Primrose Cottage, Stubb Lane, South Elmham St Michael, Bungay, Suffolk, NR35 1ND

Councillors resolved to OBJECT to the above application at the 10th August 2022 meeting.

Decisions

None

Signed _____

Date _____

7. Village Reports

a) All Saints & St. Nicholas

- Wedding Venue Noise

The Chair confirmed he had spoken with the wedding venue owner and with apologies they advised the speakers had been incorrectly faced the wrong way at that event and promised it would never happen again.

b) St. Michael

- Cllrs agreed to view the common encroachments.

Action: All Cllrs

c) St. Peter

- One of the telegraph poles from Low Farm to St Peters Brewery had recently been knocked down by a vehicle and has now been replaced.
- Three parishioners have complained about the recent developments at St Peters Brewery.
- Cllrs reported the state of the road and verges from the post box to Low Farm and road closures up to 10 minutes whilst lorries are loaded.

Clerk to report

8. Villages' Maintenance

a) Tree & Common Maintenance

Cllr Evans agreed to photograph the two bridges for the insurance company.

Action: W.E.

b) Other Issues

- Common Encroachments – c/f

9. Correspondence

a) Clerks & Council Magazine

b) Open Spaces Magazine

10. AOB

For discussion only – the Council cannot make decisions on these items unless on the agenda.

a) Village Footpath Map – c/f

b) Defibrillator Training

The Clerk advised she may be able to organise some defibrillator training and three Councillors expressed an interest.

c) Solar Farm, Grays Lane Wissett

Cllrs spoke of the proposed development in Wissett and agreed to submit their own comments as parishioners.

11. To Receive items for the next Agenda

a) Road signs condition

b) All Saints Common Bridge – handrail & vegetation

c) Minutes Archiving

12. To Confirm the Next Meeting Dates:

- Wednesday 11th January 2023 at 7.30pm
- Wednesday 8th March 2023 at 7.30pm
- Wednesday 10th May 2023 at 7.30pm
- Wednesday 12th July 2023 at 7.30pm
- Wednesday 13th September 2023 at 7.30pm
- Wednesday 8th November 2023 at 7.30pm

The meeting ended at 8.55pm

Signed _____

Date _____

Budget 2023/24

INCOME

	<i>Budget 2023/24</i>
Precept	£3,300.00
Additional Grants	0.00
Jubilee Mugs Sales	0.00
VAT Reclaimed	£115.96
Business Saver Interest	£3.00
CIL Money	0.00
Total Income	£3,418.96

EXPENDITURE

Clerk's Salary	£2031.00
Clerk's Office Costs	£120.00
Clerk's Expenses	£50.00
Hall Hire	£75.00
ICO - Data protection registration	£35.00
Insurance - 1 year term to September 2023	£275.00
Internal Audit Fee	£120.00
S137 Grants	£250.00
SALC & Open Spaces Society Subscription	£200.00
Training	£25.00
Maintenance	£150.00
Miscellaneous	£50.00
Website	£50.00
Total Budgeted Expenditure	£3,431.00

Non-budgeted

VAT to Reclaim	0.00
ESC CIL Clawback	0.00
Vistaprint Jubilee Mugs Coronation Mugs	£150.00
Noticeboard St Peters	0.00

Total Expenditure	£3,431.00
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Total Variance **-£12.04**

Signed _____

Date _____