



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

PARISH COUNCIL MEETING

Rumburgh Village Hall

Wednesday 13th July 2022 at 7.30pm

Present Councillors: John Flatt (Chair), Heather Hughes-Jones (Vice Chair), Winky Evans, Richard Pooley and Paul Watkin

Clerk/Responsible Financial Officer: Sally Chapman

Also Present: One parishioner

PUBLIC FORUM

A. County & District Councillor Judy Cloke

Cllr Judy Cloke send apologies and a report on the website: threesaintssouthelmham.onesuffolk.net

B. Public Forum – for Members of the Public

No comments

MINUTES

1. To consider Apologies for Absence

None

2. To record Declarations of Interests and to consider Requests for Dispensation

None

3. To Approve the Minutes of the Meeting held on 11th May and 1st June 2022

[The Minutes from the Meeting held on 11th May and 1st June 2022 were confirmed unanimously as a true and accurate record and signed by the Chair.](#)

4. Matters Arising from the Minutes above and not on the Agenda

None

5. To consider Co-option to fill the Casual Vacancy

[Mr Simon Patrick from St. Peter's was co-opted onto the Council and after signed the Declaration of Acceptance of Office form was welcomed to the meeting.](#)

6. Finance

a) To Appoint the Internal Auditor for 2022-23 – c/f

b) To Receive the current Financial & Budget Reports and Approve Income & Expenditure

[Councillors resolved unanimously to approve the following Receipts and Expenditure.](#)

Signed: _____

Chair

Date: _____

Date	Details	Details	Receipts	Expenses
20/05/2022	D/D	ICO - Data Protection Registration		35.00
28/05/2022	S/O	Clerk's Salary - May		149.47
28/06/2022	S/O	Clerk's Salary - June		149.47
13/07/2022	100785	Vistaprint Jubilee Mugs - 2nd order		55.70
13/07/2022	100786	Clerk's Expenses June & July		15.00
13/05/2022	100787	Barry Lugo - Grounds Maintenance Expenses		50.00
		Total	£ -	£ 454.64

c) Community Infrastructure Levy (CIL) Clawback – update

Cllrs were informed the CIL Money had now been returned to ESC but can be claimed back for purchases that meet the CIL payment criteria.

d) To Consider a New Noticeboard

Councillors agreed unanimously to purchase a new noticeboard size 9 x A4 pages and request the CIL money back from ESC to fund it. Action: Clerk

7. To Approve a Strimmer Policy

Councillors approved unanimously the strimmer policy to be circulated and signed by volunteers using the strimmer. Cllrs agreed to purchase eye and ear protectors for the strimmer operator.

Action: Chair

8. Planning Applications and Decisions

Cllrs noted the following:

Applications

a) Ref. No: DC/22/1891/FUL

Validated Construction of rural workers dwelling
Address: G Engineering Ltd Malt Office Lane Rumburgh Suffolk Halesworth
Status: Awaiting decision (*comments closed*)

At TSPC meeting on 1st June 2022 Councillors agreed unanimously to Support this application.

Decisions

b) Reference DC/22/0851/FUL

Proposal: Erection of a 1619sq.m General industrial (B2) building and associated external works, on a vacant area of the existing brewery site to allow the brewing process to be moved out of the existing single storey farm buildings.

Address: St Peters Hall, Church Road, South Elmham St Peter, Suffolk, NR35 1NQ

Status: Permitted

c) Ref. No: DC/22/0003/FUL

Remove Conservatory and Erect Replacement Garden Room

Meens Farm Capps Lane South Elmham All Saints IP19 0PD

Status: Permitted

New Planning Document

d) East Suffolk Council Consultation on Small Scale Housing in the Countryside

ESC is inviting comments on a new planning document which provides guidance on the development of small-scale housing, of up to five dwellings, in the countryside.

Councillors discussed and agreed unanimously to Support this Consultation.

Action: Clerk

9. Village Reports

a) All Saints & St. Nicholas – no update

b) St. Michael – no update

Signed _____

Date _____

c) St. Peter

Cllr Patrick informed:

- A group in St Peters are raising funds to purchase a defibrillator for St Peter's church. The group could apply and be considered for a grant from TSPC.
- Telegraph poles are being erected from Low Farm to the Brewery.
[Councillors agreed Cllr Patrick could contact Openreach to receive an update and question their plans.](#)
- Cllrs discussed the Quiet Lane scheme.

10. Villages' Maintenance

a) Tree & Common Maintenance

- Suffolk Wildlife Trust

The Clerk has contacted Suffolk Wildlife Trust re the Ragwort on All Saints Common and they agreed to a meeting to discuss management. The grass and ragwort have now been cut.

b) Other Issues

- Common Encroachments – *c/f*

11. The Queen's Platinum Jubilee - June 2022

A free Oak Tree from East Suffolk Council has been planted at All Saints bus shelter and is being watered and looked after by parishioner Mr. Barry Lugo.

On Friday 3rd June a Queen's Platinum Jubilee event was held and the tree's plaque was unveiled by the oldest resident Mrs Dolly Bloomfield. 30-40 parishioners attended and enjoyed wine and nibbles to toast the tree and to celebrate. TSPC purchased Jubilee mugs and gave them to sixteen local children.

12. Correspondence

a) Open Spaces Summer Newsletter

b) Clerks & Councils Direct Magazine

13. AOB

For discussion only – the Council cannot make decisions on these items unless on the agenda.

a) Village Footpath Map – *c/f*

14. To Receive items for the next Agenda

None

15. To Confirm the Next Meeting Dates:

- Wednesday 14th September 2022 at 7.30pm
- Wednesday 9th November 2022 at 7.30pm

The meeting ended at 9.13pm

Signed _____

Date _____