



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

PARISH COUNCIL MEETING

Rumburgh Village Hall

Wednesday 10th January 2024 at 7.30 pm

Councillors Present: John Flatt (Chair), Heather Hughes-Jones (Vice Chair), Winky Evans, Richard Pooley & Paul Watkin

Clerk/Responsible Financial Officer (RFO): Sally Chapman

Also Present: District Councillor Anthony Specca & three parishioners

PUBLIC FORUM

A. County Councillor Judy Cloke and District Councillor Anthony Specca

County Councillor Judy Cloke sent apologies and a report.

District Councillor Anthony Specca gave an update on his report and answered Councillors questions.

Main points:

- The District Councillor Enabling Communities Funding was still available.
- Cllrs raised the issue of the recently removed trees on the B1062 Homersfield to Flixton Road and asked if planning permission was required and if replanting would take place. DC Specca agreed to enquire and advised the Clerk to contact CC Cloke.

Action: Clerk

Full reports: <http://threesaintssouthelmham.onesuffolk.net/parish-council/minutes>

B. Public Forum – for Members of the Public

Two members of the public asked if they were allowed to walk over St. Michael's common including the fenced off area. The Chair informed they could and to be aware of livestock if they have dogs with them.

MINUTES

1. To Approve Apologies for Absence

Apologies were accepted and approved from Cllr Patrick.

2. To record Declarations of Interests and to consider Requests for Dispensation

None

3. To Approve the Minutes of the Meeting held on 8th November 2023

The Minutes from the Meetings held on 8th November 2023 were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Finance

a) To Receive the Financial & Budget Reports & Approve Income & Expenditure

The Chair signed the current bank statement and the Financial & Budget Reports.

Councillors resolved unanimously to approve the following Receipts and Expenditure:

Signed: _____ Chair

Date: _____

Date	Reference	Details	Receipts	Expenses
08/11/2023	100815	East of England Ambulance Service Grant		50.00
08/11/2023	100816	Mid Suffolk Fencing Ltd - Bridge Hand Rail		340.00
28/11/2023	S/O	Clerk's Salary - November		162.50
28/12/2023	S/O	Clerk's Salary - December		175.50
10/01/2024	100811	Clerk's Expenses December & January		26.75
		Total	£ -	£ 754.75
		Total Restricted Reserves		£ 4,947.13
		General Reserves		£ 2,217.40
		Total		£ 7,164.53

b) To Consider New Bank Accounts

Councillors agreed unanimously to open Unity Trust Bank Current and Saver Accounts and close the Barclays Accounts.

5. Planning Applications and Decisions

Applications

a) Planning reference: DC/23/4585/FUL

Proposal: First floor extension with balcony over existing single-storey side extension.

Address: The Acorns, Capps Lane, South Elmham All Saints, Halesworth, IP19 0PD

Date: 13 December 2023

Councillors agreed unanimously to APPROVE the above Planning Application.

Decisions

None

6. To Approve the Biodiversity Policy and Action Plan

After discussion Councillors agreed unanimously to approve the amended Biodiversity Policy and Action Plan.

7. Village Reports

a) All Saints & St. Nicholas

Nothing to report

b) St. Michael

Nothing to report

c) St. Peter

Nothing to report

8. Villages' Maintenance

a) Tree & Common Maintenance

- All Saint's Bridge Hand Rail - *update*

The replacement All Saint's Bridge Hand Rail is now in place and have been risk assessed.

b) Other Issues

- Road Signs Condition – *c/f*

9. Correspondence

a) Bungay Community First Responders Grant – thank you email

10. AOB

For discussion only – the Council cannot make decisions on these items unless on the agenda.

a) Village Footpath Map & Grant – *update*

CLRs viewed the draft Village Footpath Map and made some amendments. The Clerk has received a grant for the printing from County Councillor Cloke which must be spent before 1st April 2024.

Signed _____

Date _____

b) To Consider a Spring Litter Pick

Cllr Evans is organising a Spring Litter Pick – date to be confirmed.

c) To Consider a Community Gathering at All Saints Bus Shelter in 2024

Cllrs agreed to hold a D-Day 80 Celebration in June 2024 – details to follow.

11. To Receive items for the next Agenda

a) Grants

b) Policies Review

c) End of Year Finances

12. To Confirm the Next Meeting Dates:

- Wednesday 13th March 2024 at 7.30 pm
- Wednesday 8th May 2024 at 7.30 pm - Annual Parish Meeting & Annual Parish Council Meeting
- Wednesday 10th July 2024 at 7.30 pm
- Wednesday 11th September 2024 at 7.30 pm
- Wednesday 13th November 2024 at 7.30 pm

The meeting ended at 8.55 pm

Signed _____

Date _____