



# Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

## PARISH COUNCIL MEETING

*Rumburgh Village Hall*

**Wednesday 15th September 2021 at 7.30pm**

**Present:** John Flatt (Chair), Winky Evans, Heather Hughes-Jones, Paul Watkin

**Clerk/Responsible Financial Officer:** Sally Chapman

**Also Present:** District & County Councillor Judy Cloke

## PUBLIC FORUM

- A. County & District Councillor Judy Cloke and District Councillor David Ritchie**  
Both Councillors sent a report on the website: [threesaintssouthelmham.onesuffolk.net](http://threesaintssouthelmham.onesuffolk.net).  
County & District Councillor Judy Cloke gave a verbal summary of her recent activities.
- B. Public Forum – for Members of the Public**  
None

## MINUTES

- 1. To consider Apologies for Absence**  
Cllr Montagu – apologies accepted. Cllr Pooley no apologies received.
- 2. To record Declarations of Interests and to consider Requests for Dispensation**  
None
- 3. To Approve the Minutes of the Last Meeting**  
[The Minutes from the Meeting held on 14<sup>th</sup> July 2021 were confirmed unanimously as a true and accurate record and signed by th Chair.](#)
- 4. Matters Arising from the Minutes above and not on the agenda**  
None
- 5. Finance**
  - a) To receive the current Financial & Budget Reports and Approve Income & Expenditure**  
[Councillors resolved unanimously to approve the Reports and the following Receipts and Expenditure.](#)

Signed: \_\_\_\_\_

Chair

Date: \_\_\_\_\_

Date	Ref	Receipts	Amount
		None	
		<b>Total</b>	<b>£ -</b>
Date	Ref	Expenditure	
28/07/2021	S/O	Clerk's Salary - July	£ 138.85
28/08/2021	S/O	Clerk's Salary - August	£ 138.85
15/09/2021	100768	CAS Insurance - 3rd year	£ 234.08
15/09/2021	100769	Clerk's Expenses - August & September	£ 31.12
		<b>Total</b>	<b>£ 542.90</b>

**b) To Consider Subscription to Open Spaces Society**

<https://shop.oss.org.uk/join-online> - £45.00 per annum

Councillors agreed to subscribe to the Open Spaces Society.

**6. Planning Applications and Decisions**

**Applications**

Formation of domestic access relating to the property 'The Dome' at Willows Farm  
 The Willows Farm The Common South Elmham All Saints Halesworth Suffolk IP19 0PA  
 Ref. No: DC/21/4198/FUL | Received: Tue 07 Sep 2021 | Status: Pending Consideration  
 Councillors agreed a NEUTREL response to the above planning application commenting the application form was misleading:

**1. Application Form**

**Point 10 – Trees and Hedges**

Are there trees or hedges on the proposed development site? Answer: NO  
 And/Or: Are there trees or hedges on land adjacent to the proposed development site...? Answer: NO

**Correction:** On Durrants Planning Statement:

Point 2 the photograph clearly shows trees and hedging on this site.

Point 3.3 States: The access will necessitate the removal of a short section of hedging and pruning of further hedging.

**2. Point 25 - Certificate of Ownership.** The declaration was made:

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner of any part of the land or building to which the application relates...

**Correction:** The driveway's splay onto the road crosses All Saints Common which is managed jointly by Suffolk County Council, East Suffolk Council and Three Saints Parish Council and is not owned by the applicant.

**Decisions**

None

**7. Villages' Maintenance**

**a) Tree & Common Maintenance**

- Cllrs informed the Poplar Trees on St. Michael's Common have now been removed.
- All Saints Common (South end) still has to be topped.
- Some Cllrs expressed concern over the increasing Ragwort on All Saints Common.

**b) Other Issues**

- **Common Encroachments** c/f

- **Bus Shelter Window**

The window has now been replaced and invoice is still to be received.

- **Maintenance of Permissive Access Routes**

The Clerk has been advised by SCC the land owner must maintain permissive access routes.

**8. Correspondence**

None

**9. AOB**

*For discussion only – the Council cannot make decisions on these items unless on the agenda.*

**a) Village Footpath Maps**

Cllrs discussed an old footpath map 'The Saints' Walks' and agreed to ask the original editors if the map could be updated. SCC has agreed to pay 50% of any production costs.

Action: PW

The Clerk to obtain prices for leaflet holders.

Action: Clerk

**b) Defibrillator** c/f

Councillors agreed not to site a defibrillator at St. Peters Brewery.

Clerk to advise.

Action: Clerk

**10. To receive items for the next Agenda**

**a) St. Peters Bridge Damage.**

**11. To confirm the Next Meeting Dates:**

- Wednesday 10th November 2021 at 7.30pm

*The meeting ended at 9.15pm*