



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

PARISH COUNCIL MEETING

Rumburgh Village Hall

Wednesday 14th July 2021 at 7.30pm

Present: John Flatt (Chair), Richard Pooley (Vice Chair), Winky Evans, Heather Hughes-Jones, James Montagu, Paul Watkin

Clerk/Responsible Financial Officer: Sally Chapman

Also Present: District & County Councillor Judy Cloke and Sam Kenward ESC Communities Officer for Beccles, Bungay, Halesworth and surrounding villages

PUBLIC FORUM

A. Reports from County & District Councillor Judy Cloke

County & District Councillor Judy Cloke summarised her report (*full report: <http://threesaintssouthelmham.onesuffolk.net>*):

- County duties and training
- Highways new reporting portal
- Scrutiny meeting review of recycling and waste
- The Connected Communities facility, which is aimed at the over 65s who may have been suffering loneliness or hardship as a result of the COVID restrictions
- The Small Grants scheme
- New Community Centre in Bungay

ESC Communities Officer Sam Kenward gave an interesting talk on his role which includes:

- Supporting community and voluntary groups which will complement and help sustain their local community
- Community projects, activities and consultations
- Development of new community groups
- Access to funding
- Advice community safety and anti-social behaviour advice
- Neighbourhood planning/right to bid applications

B. Public Forum – for Members of the Public

None

MINUTES

1. To consider Apologies for Absence

None

2. To record Declarations of Interests and to consider Requests for Dispensation

None

Signed: _____ Chair Date: _____

3. To Approve the Minutes of the last Meeting

The Minutes from the meeting held on 5th May 2021 were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Matters Arising from the Minutes above and not on the agenda

none

5. Finance

a) To Confirm the Internal Auditor for 2021-22

The Clerk confirmed the appointment of Mr. Trevor Brown as Internal Auditor 2021-22.

b) To receive the current Financial & Budget Reports and Approve Income & Expenditure

Councillors resolved unanimously to approve the Reports and the following Receipts and Expenditure.

Date	Ref	Receipts	Amount
		None	
		Total	£ -
Date	Ref	Expenditure	
21/05/2021	S/O	ICO - Data Protection	£ 35.00
28/05/2021	S/O	Clerk's Salary - May	£ 138.85
28/06/2021	S/O	Clerk's Salary - June	£ 138.85
14/07/2021	100765	Clerk's Expenses April & May - re-issued	£ 63.09
14/07/2021	100766	Clerk's Expenses June & July	£ 31.12
14/07/2021	100767	SALC Training - W.E.	£ 30.00
		Total	£ 436.91

6. Planning Applications and Decisions

Applications

None

Decisions

None

7. Villages' Maintenance

a) Tree & Common Maintenance

- Poplar Trees St. Michael's Common

The Chair informed four of the trees have been removed by the homeowner and two trees have been left temporarily until the nesting birds have gone.

b) Other Issues

- Common Encroachments

Cllrs discussed the Common's encroachments and photographs and asked the Clerk to make investigations on further action. **Action: Clerk**

- Bus Shelter Window

Cllr Evans has arranged for the broken window to be replaced.

- Dog Fouling on Local Rights of Way

Cllrs discussed and agreed dog fouling is an issue when owners do not clear up after their pets, but they do not wish to install lots of dog waste bins around the countryside.

- Maintenance Of Permissive Access Routes

Cllrs were aware of the lack of maintenance of the footpaths and signage and asked the Clerk to report to SCC who are responsible for maintaining the paths. **Action: Clerk**

- Footpath Maps & The Country Code

CLLrs discussed installing footpath maps in each village highlighting the country code and asked the Clerk to obtain quotes. Action: Clerk

- E-scooters

CLLrs agreed e-scooters are becoming more popular and as yet there have not been any issues in the parishes.

8. Correspondence

a) Parishioners' letter and email re:

- Dog fouling on footpaths.
- Footpaths overgrown and signposts missing.
- People straying off the footpaths and walking on field margins.
- Suggestions to improve the above.

CLLrs discussed these issues (point 7.b) and the Clerk advised that the Parish Council does not have any powers over footpaths and any issues should be reported to her to report or directly to Suffolk County Council: <https://www.suffolk.gov.uk/roads-and-transport/public-rights-of-way-in-suffolk/report-a-public-right-of-way-issue/>

9. AOB (For discussion only – the Council cannot make decisions on these items unless on the agenda)

None

10. To receive items for the next Agenda

None

11. To confirm the Next Meeting Dates:

- Wednesday 15th September 2021 at 7.30pm
- Wednesday 10th November 2021 at 7.30pm

The meeting ended at 8:55pm