



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

The meeting will be held virtually using the Zoom platform on

Wednesday 10th March 2021 at 7.30pm

PUBLIC FORUM

A. To receive reports from the District and County Councillor

Reports will be emailed separately and placed on the website:

<http://threesaintssouthelmham.onesuffolk.net>

B. Public Forum – for Members of the Public

Members of the public are welcome to join the meeting please contact the Parish Clerk by email on threesaintssouthelmhampc@gmail.com or telephone 01379 855486 for the link.

AGENDA

- 1. To consider Apologies for Absence**
- 2. To record Declarations of Interests and to consider Requests for Dispensation**
7.c) Cllr Paul Watkin pecuniary interest – farm owner
- 3. To Approve the Minutes of the Meeting held on 11th November 2020**
The approved minutes to be signed at the next proper meeting
- 4. Matters Arising from the Minutes above and not on the Agenda**
- 5. Finance**
 - a) To receive the current Financial and Budget Report & Approve Payments**
Clerk's comment: Once payments are approved the cheques will be posted to the Chair & Cllr for signatures.
 - b) CIL Money**
Clerk's comment: ESC has informed CIL money cannot be no longer set aside for projects and they will be claiming back £291.76 which had been reserved for a defibrillator.
 - c) To consider Grants/Donations**
 - d) Internal Audit Date – 20th April 2021**
- 6. Annual Policies & Documents update & Review 2021 (circulated prior to meeting)**
 - a) Asset Register
 - b) Code of Conduct Policy
 - c) Financial Regulations Policy (updated as NALC's guidance Section 11 footnote)
 - d) Internal Control Statement
 - e) General Data Protection Regulations Policy
 - f) Publication Scheme Policy (updated costs)

- g) Risk Assessment
- h) Standing Orders Policy (updated as NALC's guidance Section 18f & 18g)

7. Planning Applications and Decisions

Applications

a) Non-material Amendment off DC/05/0351/FUL -Two storey rear extension and conservatory

Hulver Cottage St Margarets Road South Elmham St Michael Bungay Suffolk NR35 1NF
DC/21/0532/AME | Validated: Fri 05 Feb 2021

(TSPC are not consultees on this type of application)

c) Prior Notification - A general purpose agricultural building

Hulver Farm St Margarets Road South Elmham St Michael Bungay Suffolk NR35 1NF
Ref. No: DC/21/0525/AGO | Validated: Wed 03 Feb 2021

(TSPC are not consultees on this type of application)

Decisions

None

8. Villages Maintenance

a) Tree & Common Maintenance

- St. Michael's Common – two dead Willow Trees update
 - All Saints Schoolhouse, St Nicholas Lane – one dead Willow Tree on common update
- Clerk's comment: A tree surgeon should be completing the work in March.*

b) Other Issues

- Fly Tipping/Rubbish Wash Lane - update

9. Correspondence

- a) Parking on All Saints Common email

10. AOB (For discussion only – the Council cannot make decisions on these items unless on the agenda)

- a) Rumburgh Buck & Mrs Wilson – thank you letters
- b) Utility Pole near Low Farm St. Peters - update
- c) Litter Picking Equipment - update

11. To receive items for the next Agenda

12. To confirm the Next Meeting Dates:

- Wednesday 12th May 2021 at 7.30pm – APM & AGM
- Wednesday 14th July 2021 at 7.30pm
- Wednesday 15th September 2021 at 7.30pm
- Wednesday 10th November 2021 at 7.30pm

Sally Chapman *S. G. Chapman*

Clerk to Three Saints South Elmham Parish Council

Date 4th March 2021