



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Rumburgh Village Hall

Wednesday 9th March 2022 at 7.30pm

PUBLIC FORUM

- A. To Receive Reports from the County and District Councillor**
Reports will be placed on the website: <http://threesaintssouthelmham.onesuffolk.net>
- B. Public Forum – for Members of the Public**
Members of the public are welcome to attend

AGENDA

- 1. To consider Apologies for Absence**
- 2. To record Declarations of Interests and to consider Requests for Dispensation**
- 3. To Approve the Minutes of the Meeting held on 12th January 2022**
- 4. Matters Arising from the Minutes above and not on the Agenda**
- 5. Finance**
 - a) To receive the current Financial & Budget Reports and Approve Income & Expenditure**
 - b) To Consider Grants and Donations**
 - c) To Consider Restricted Reserves**
 - d) Internal Audit Date – 20th April 2022**
- 6. Community Governance Review in East Suffolk**
To consider changes to the Community Governance arrangements in the Parish Council's area
- 7. Statutory Documents and Policies Annual Review**
 - a) Asset Register**
 - b) Code of Conduct Policy**
 - c) Financial Regulations Policy**
 - d) General Data Protection Regulations Policy**
 - e) Internal Control Statement**
 - f) Freedom of Information & Publication Scheme Policy**
 - g) Parish Council Risk Assessment**
 - h) Scheme of Delegation**
 - i) Standing Orders Policy**
- 8. Planning Applications and Decisions**
Applications



Three Saints South Elmham Parish Council

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a) Remove Conservatory and Erect Replacement Garden Room

Meens Farm Capps Lane South Elmham All Saints IP19 0PD

Ref. No: DC/22/0003/FUL | Status: Pending Consideration

Decisions

b) Listed Building Consent

Extend existing lean-to kitchen to create a boiler house. Remove internal partition walls.

Repairs to external windows and door.

White House The Common South Elmham All Saints IP19 0PA

Ref. No: DC/21/5025 & 5026/LBC | Status: Permitted

9. Villages' Maintenance

a) Tree & Common Maintenance

b) Other Issues

- Common Encroachments

c) All Saints Bus Shelter - update

10. The Queen's Platinum Jubilee - June 2022

Cllrs agreed at the 10th November 2021 meeting a decision would be made at the March 2022 meeting.

a) Tree Planting

- Oak Tree Offer from East Suffolk Council

b) Village Sign Plaques

11. Correspondence

12. AOB

For discussion only – the Council cannot make decisions on these items unless on the agenda.

a) Village Footpath Maps – update

b) Website Statistics 2021-2022

13. To Receive items for the next Agenda

14. To Confirm the Next Meeting Dates:

- Wednesday 11th May 2022 at 7.30pm – APM & AGM
- Wednesday 13th July 2022 at 7.30pm
- Wednesday 14th September 2022 at 7.30pm
- Wednesday 9th November 2022 at 7.30pm

S. G. Chapman

Sally Chapman

Clerk to Three Saints South Elmham Parish Council

Date 2nd March 2022