



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

Extraordinary Meeting held by email on Thursday 7th May 2020 at 7.30pm

Present: John Flatt (Chair), Richard Pooley (Vice Chair), Heather Hughes-Jones, James Montagu Paul Watkin

Clerk/Responsible Financial Officer: Sally Chapman

Also Present:

Public Forum

- A. Public Forum – for Members of the Public**
No questions

Main Meeting

- 1. To consider Apologies for Absence**
None
- 2. To record Declarations of Interests and to consider Requests for Dispensation**
None
- 3. To approve the following Documents and Policy**
[Cllrs resolved to approve the following:](#)
 - a) Coronavirus Contingency & Action Plan
 - b) Email Meetings and Decision-Making Policy
 - c) Scheme of Delegation

Action: Clerk to place on website

- 4. The next Meeting Dates:**
 - Wednesday 20th May 2020 at 7.30pm
 - Wednesday 15th July 2020 at 7.30pm
 - Wednesday 9th September 2020 at 7.30pm
 - Wednesday 11th November 2020 at 7.30pm

The meeting ended at 10.15pm

Signed: _____

Chair

Date: _____