



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

Three Saint South Elmham Parish Council's MEETING MINUTES Rumburgh Village Hall Wednesday 12th September 2018 at 7.30pm

Present: John Flatt (Chair), Richard Pooley (Vice Chair), David Lee, James Montagu

Clerk/Responsible Financial Officer: Sally Chapman

Also Present: one parishioner

Public Forum

- A. To receive reports from the District and County Councillor**
Not present, report circulated and on website:
<http://threesaintssouthelmham.onesuffolk.net/parish-council/minutes/>
- B. Public Forum – for Members of the Public**
No questions

Main Meeting

- 1. Chair's Welcome**
The Chair welcomed everyone to the meeting.
- 2. To consider Apologies for Absence**
Cllr Watkins – apologies accepted.
- 3. To record Declarations of Interests and to consider Requests for Dispensation**
None
- 4. To consider Co-option to fill the Casual Vacancy**
One applicant and Mrs Heather Hughes-Jones was co-opted and welcomed onto the Council.
- 5. To approve the Minutes of the Meeting held on 11th July 2018 and Matters Arising**
The Minutes of the Meeting were confirmed unanimously as a true and accurate record and signed by the Chair.
The Chair confirmed any outstanding items were on the agenda.
- 6. Finance**
 - a) To receive the current Financial and Budget Report and Approve Cheques**
The Clerk read out the Finance and Budget Reports and they were agreed unanimously as a true and accurate record and signed by the Chair.

Signed: _____ (Chair)

Date: _____



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Date	Receipts	
	None	
	Expenditure	
30/07/2018	Clerk's Salary - July	£ 131.30
28/08/2018	Clerk's Salary - August	£ 131.30
12/09/2018	Clerk's Expenses July/August	£ 15.00
	Total	£ 277.60

Cllrs discussed and agreed unanimously to a Strimmer reserve for £500.00 for replacing the strimmer when necessary.

7. Policies

- a) To approve updated Standing Orders (latest version from NALC)
Cllrs agreed unanimously to adopt the above Standing Order Policy.

8. Planning Applications and Decisions

Applications

a) Construction of a Two Storey Rear Extension and Alterations

Cottage On The Green St Michaels Green South Elmham St Michael Bungay Suffolk NR35 1NF
 Ref. No: DC/18/2884/FUL | Received: Wed 11 Jul 2018 | Validated: Wed 11 Jul 2018 | Status: Awaiting decision

b) Construction of Garage/Store to Replace Existing

Meadow View All Saints Road South Elmham St Michael Bungay Suffolk NR35 1NE
 Ref. No: DC/18/2763/FUL | Received: Mon 02 Jul 2018 | Validated: Tue 03 Jul 2018 | Status: Awaiting decision

Decisions

None

9. Village and Common Maintenance

a) Tree Maintenance

The brambles to be cut down this autumn on All Saints Common and around the pond.

b) Other Issues

- All Saints Entrance and Exit Signs. The Clerk has received a quote from SCC for £4006.75.

Cllrs agreed this was too expensive and would not pursue.

- All Saints Common Encroachment Notices. Cllrs discussed and agreed to circulate a leaflet, similar to previous one. Clerk to look for copy. **Action: Clerk**

- Grit Bins. **Cllrs discussed and resolved to purchase from CIL money three grit bins for: St Peters, All Saints and St Nicholas.** Clerk to contact SCC re sites, liability to Cllrs and parishioners spreading grit and when the CIL money has to be used by. **Action: Clerk**

- Container on All Saints Common will be removed ASAP.

Signed: _____ (Chair)

Date: _____



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- The ragwort on All Saints Common to be maintained in the spring and Cllr Hughes-Jones agreed to organise a ragwort hand pulling group.

10. Correspondence

The Clerk circulated:

- a) Clerks & Councils Direct Magazine.

11. AOB

- a) Cllr Hughes-Jones expressed an interest in holding a litter pick next year.
- b) A fly tipped mattress was reported near Little Waterworks Place at St. Michaels.

12. To receive items for the next Agenda

- Common encroachment flyers

13. Next meeting date:

- 14th November 2018 at 7.30pm

The meeting ended at 8.45pm

Signed: _____ (Chair)

Date: _____