



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

Three Saint South Elmham Parish Council's Meeting Minutes Wednesday 14th March 2018 at 7.30pm Rumburgh Village Hall

Present: John Flatt (Chair), Paul Watkin (Vice Chair) David Lee, James Montagu and Richard Pooley

Clerk/Responsible Financial Officer: Sally Chapman
Also Present:

Public Forum

- A. To receive reports from the District and County Councillor**
Not present – Full report:
<http://threesaintssouthelmham.onesuffolk.net/parish-council/minutes>
- B. Public Forum – for Members of the Public**
No parishioners

Parish Council Meeting

- 1. Chair's Welcome**
The Chair welcomed everyone to the meeting.
- 2. To consider Apologies for Absence**
None
- 3. To record Declarations of Interests and to consider Requests for Dispensation**
None
- 4. To consider Co-option to fill the Casual Vacancy**
No applicants.
- 5. To approve the Minutes of the Meeting held on 10th January 2018**
The Minutes of the Meeting were confirmed as a true and accurate record and signed by the Chair. **Proposed JM, 2nd RP – unanimous.**

Signed: _____ (Chair)

Date: _____



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6. Finance

a) To receive the Financial Report and Approve Cheques

The Clerk read out a report and the following were approved:

Date	Expenditure	Amount
14/03/2018	South Elmham Community News Grant	£ 200.00
14/03/2018	Clerk's February/March Salary + Expenses	£ 283.99
	Total	£ 483.99

Proposed RP, 2nd JM – unanimous

b) To approve the Internal Auditor for Year End March 2018

Cllrs agreed to appoint Trevor Brown as the Internal Auditor for the fee of £70.00.

Proposed RP, 2nd JM – unanimous

c) To consider paying the Clerk by Standing Order

Cllrs agreed to pay the Clerk by Standing Order from 1st April 2018.

Proposed JM, 2nd JF – unanimous

7. New Document for Adoption

a) Internal Control Statement

Cllrs resolved to adopted the Internal Control Statement.

Proposed JF, 2nd JM – unanimous

8. General Data Protection Regulations (GDPR)

The Clerk informed of the new rules being implemented from 25 May 2018. National ALC have commissioned a 63-page toolkit and the Clerk or Councillor cannot be the Data Protection Officer. The Clerk has made an 'expression of interest' to use the services of the DPO Centre. Clerk attending GDPR Awareness training 16th April 2018.

9. Planning Applications and Decisions

Cllrs noted:

Applications

a) Barn conversion to form a new annexe / home office

Beckford Farm St Peter South Elmham NR35 1NQ

Ref. No: DC/17/4027/FUL | Received: Thu 21 Sep 2017 | Status: Refused/**Appealing**

Removal of existing dilapidated storage shed / building and construction of office building / Loading bay

Moat Farm The Common South Elmham All Saints IP19 0NY

Ref. No: DC/18/0700/FUL. Status: Awaiting decision

Cllrs discussed and resolved to support and comment:

Signed: _____ (Chair)

Date: _____



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1. Light pollution - complaints have been made from the public to the Parish Council regarding the current levels of light pollution. Councillors suggest downward facing lights (especially LED's) to reduce and to only light up the yards.
2. Screening - Councillors request additional hedge to be added to the application to screen the area.

Decisions

None

10. Village and Common Maintenance

a) Tree Maintenance

General tidying as required.

b) Other Issues

- Fly-tipped mattress and computer screen near Oasis Barn are still there, Clerk to report. **Action: Clerk**

- St. Peter's Fibre Broadband soon to be connected.

- Container on All Saints Common

Cllrs discussed and asked the Clerk to write and ask their intentions. **Action: Clerk**

11. Correspondence

The Clerk circulated:

a) The Councillor Magazine & Clerks & Councils Direct

b) Litterpick 2018

Cllrs discussed and decided not to hold, but to collect litter when they can.

12. AOB

a) Cllrs wished to express their extreme thanks to all the farmers, 4x4 owners and parishioners who helped and supported in the recent bad weather.

b) The Clerk was asked to find a larger map of the area. **Action: Clerk**

13. To receive items for the next Agenda

None

14. Next meeting date:

Wednesday 16th May 2018 at 7.30pm – Annual Parish Meeting & AGM

The meeting ended at 8.55pm

Signed: _____ (Chair)

Date: _____