



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

Three Saints South Elmham Parish Council MEETING'S MINUTES Rumburgh Village Hall Wednesday 15th January 2020 at 7.30pm

Present: John Flatt (Chair), Richard Pooley (Vice Chair), Heather Hughes-Jones, James Montagu, Paul Watkin

Clerk/Responsible Financial Officer: Sally Chapman

Also Present:

Public Forum

- A. **To receive reports from the County and District Councillor**
Apologies received from CC David Ritchie and DC Judy Cloke.
- B. **Public Forum – for Members of the Public**
None

Main Meeting

- 1. **To consider Apologies for Absence**
None
- 2. **To record Declarations of Interests and to consider Requests for Dispensation**
None
- 3. **To consider Co-option to fill the Casual Vacancy**
None
- 4. **To approve the Minutes of the Meetings held on 13th November 2019 and Matters Arising**
One amendment: the precept request should have read [£3,000](#) and then the Minutes of the Meeting were then confirmed unanimously as a true and accurate record and signed by the Chair.
The Chair confirmed any outstanding items were on the agenda.
- 5. **Finance**
 - a) **To receive the current Financial and Budget Report and Approve Payments**
The Clerk read out the Finance Reports and they were agreed unanimously as a true and accurate record and signed by the Chair. Councillors agreed to write off the unrepresented and out-of-date cheque of £67.20.

Signed: _____

Chair

Date: _____



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Date	Receipts	
	None	
	Total	£ -
Date	Expenditure	
28/11/2019	Clerk's Salary - November	£ 134.81
28/12/2020	Clerk's Salary - December	£ 134.81
15/01/2020	Clerk's Expenses December & January	£ 15.00
	Total	£ 284.62

b) Budget and Precept Request for 2020/21

The Clerk confirmed the request had been sent and received.

c) Bungay Town Council Grant Request for Free Car Parking – C/F

Cllrs discussed and asked to be carried forward to the March meeting, when grants are normally considered. The Clerk was requested to contact BTC and give the following comments and questions:

- TSPC supports keeping the free hour's parking.
- Will giving a donation set a precedence for every year?
- Will the grant be refunded if the free hour's parking is not continued.

Action: Clerk

6. Planning Applications and Decisions

Applications

None

Decisions

None

7. Litterpick 2020

Cllrs discussed and requested the Clerk to contact Rumburgh PC to see if TSPC's could combine with theirs starting from the village hall. Cllr Hughes Jones said she would organise with the Clerk.

Action: Clerk/ Cllr Hughes-Jones

8. Village and Common Maintenance

Tree Maintenance

- a) The Chair said he would pollard the Willow Tree near the Old Red Lion ASAP.

Action: Chair

- b) Poplar Trees on St. Michael's Common

Cllrs discussed and agreed they need advice from a tree surgeon.

Action: Cllr Watkin

Clerk to ask CC Ritchie for advice.

Other Issues

- All Saints Common Bend in Road and Slow Sign - update

Cllrs were pleased to hear Cllr Ritchie has approved the new sign from his Local Highways Budget. The Clerk has thanked Cllr Ritchie on behalf of TSPC.

Signed: _____

Chair

Date: _____



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- Common Encroachments

CLRs discussed an encroachment on St. Michaels Green and some photographs will be taken and Cllr Ritchie asked for his advice.

- Flooding Uncles Lane

A Parishioner contacted the Clerk re flooding near his house. The Chair cleared the drains the same day.

9. Correspondence

Clerks & Councils Direct Magazine

10. AOB

- a) Parishioners have raised issues about the bright lights at St Peters Brewery. **Action: Clerk**
- b) A pothole/rut was reported near the Old Forge St. Nicholas. **Action: Clerk**
- c) The Clerk was asked to check the planning application re lights at another business in the area. **Action: Clerk**

11. To receive items for the next Agenda

- a) Policies
- b) Grants

12. The next Meeting Dates:

- Wednesday 11th March 2020 at 7.30pm
- Wednesday 20th May 2020 at 7.30pm – APM & AGM
- Wednesday 15th July 2020 at 7.30pm
- Wednesday 9th September 2020 at 7.30pm
- Wednesday 11th November 2020 at 7.30pm

The meeting ended at 9.00pm

Signed: _____

Chair

Date: _____