



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

Minutes from Three Saint South Elmham Parish Council's Meeting held at Rumburgh Village Hall on Wednesday 10th January 2018 at 7.30pm

Present: John Flatt (Chair), James Montagu, Richard Pooley

Clerk/Responsible Financial Officer: Sally Chapman

Also Present:

Public Forum

- A. **To receive reports from the District and County Councillor**
Not present – no report sent
- B. **Public Forum – for Members of the Public**
No parishioners

Parish Council Meeting

- 1. **Chair's Welcome**
The Chair welcomed everyone to the meeting.
- 2. **To consider Apologies for Absence**
Cllrs Watkin and Lee – apologies accepted.
- 3. **To record Declarations of Interests and to consider Requests for Dispensation**
None
- 4. **To consider Co-option to fill the Casual Vacancy**
No applicants.
- 5. **To approve the Minutes of the Meeting held on 13th September 2017 and Matters Arising**
The Minutes of the Meeting were confirmed as a true and accurate record and signed by the Chair. **Proposed JM, 2nd RP – unanimous.**

Signed: _____ (Chair)

Date: _____



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6. Finance

a) To receive the Financial Report and Approve Cheques

The Clerk read out the report and the following were approved:

Date	Income	Amount
None		
Date	Expenditure	Amount
10/01/2018	Clerk's Dec/Jan Salary + Expenses	£ 275.00
10/01/2018	Rumburgh Village Hall Hire 2017	£ 62.00
	Total	£ 337.00

Proposed JM, 2nd RP – unanimous

b) To consider an addition Community News Donation

Cllrs discussed and agreed to donate £200.00

Proposed JM, 2nd RP – unanimous

Action: Clerk

c) To note the Precept Form 2018/19 has been submitted

The Clerk informed the precept form has been sent and acknowledged.

7. To consider the current Insurance Policy Cover

Cllrs discussed the current insurance policy and resolved TSPC was adequately insured.

8. Applications

a) Barn conversion to form a new annexe/home office

Beckford Farm St Peter South Elmham NR35 1NQ

Ref. No: DC/17/5428/FUL | Received: 22 Dec 2017 | Status: Awaiting decision

Cllrs resolved to Support this Application – unanimous

Decisions

a) Prior Notification - To convert one existing building to residential use

Reference DC/17/4431/PN3

Application Received Wed 18 Oct 2017

Address K R Glass Fibre Ltd Malt Office Lane Rumburgh Halesworth Suffolk IP19 0JD

Status: Refused

b) Barn conversion to form a new annexe / home office

Beckford Farm St Peter South Elmham NR35 1NQ

Ref. No: DC/17/4027/FUL | Received: Thu 21 Sep 2017 | Status: Refused

c) Single storey extension and internal reconfiguration to an existing dwelling

Beckford Farm St Peter South Elmham NR35 1NQ

Ref. No: DC/17/4026/FUL | Received: Thu 21 Sep 2017 | Status: Permitted

d) Erection of two storey extension

1 North End St James Road South Elmham All Saints Halesworth Suffolk IP19 0HG

Ref. No: DC/17/3990/FUL | Received: Mon 18 Sep 2017 | Status: Permitted

Signed: _____ (Chair)

Date: _____



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9. Village and Common Maintenance

a) Tree Maintenance

The fallen tree behind The Grange has been removed

b) Other Issues

- Fly-tipped mattress near Oasis Barn still there, Clerk to report. **Action: Clerk**
- Brambles behind the bush shelter and along the common to be cleared in the spring.

10. Correspondence

The Clerk circulated:

- The Councillor Magazine & Clerks & Councils Direct
- The Clerk confirmed she had received notification from Barclays re the updated bank mandate.

11. AOB

Cllr Montagu informed of the difficulties St. Peters is having with their fibre Broadband and asked the Clerk to contact Peter Aldous MP to support their issues. **Action: Clerk**

12. To receive items for the next Agenda

- Data Protection Bill

13. Next meeting date:

Wednesday 14th March 2018 at 7.30pm

The meeting ended at 8.30pm

Signed: _____ (Chair)

Date: _____