



# Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

## Minutes from Three Saint South Elmham Parish Council's Meeting held at Rumburgh Village Hall on Wednesday 13<sup>th</sup> September at 7.30pm

**Present:** Paul Watkins (Vice Chair), John Flatt, David Lee, James Montagu, Richard Pooley

**Clerk/Responsible Financial Officer:** Sally Chapman

**Also Present:**

### Public Forum

- A. To receive reports from the District and County Councillor**  
Not present – no report sent
- B. Public Forum – for Members of the Public**  
No parishioners

### Parish Council Meeting

- 1. Acting Chair's Welcome**  
The Vice Chair welcomed everyone to the meeting.
- 2. To appoint a Chairman and Vice Chairman**  
The Clerk asked for nominations for Chair  
**Proposal: Councillor John Flatt**  
**Proposed PW, 2<sup>nd</sup> DL, unanimous.**  
Councillor Flatt kindly agreed to be Chair.  
Councillor Watkins will continue to be Vice Chair.
- 3. To consider Apologies for Absence**  
None
- 4. To record Declarations of Interests and to consider Requests for Dispensation**  
None
- 5. To approve the Minutes of the Meeting held on 12<sup>th</sup> July 2017 and Matters Arising**  
The Minutes of the Meeting were confirmed as a true and accurate record and signed by the Chair. **Proposed JM, 2<sup>nd</sup> DL – unanimous.**

Signed: \_\_\_\_\_ (Chair)

Date: \_\_\_\_\_



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## 6. Finance

### a) To receive the Financial Report and Approve Cheques

The Clerk read out the payment list and the following were approved:

Expenditure		
12/07/2017	Clerk's August/September Salary	£ 260.00
12/07/2017	Clerk's August/September Expenses (new Noticeboard)	£ 256.20
	<b>Total</b>	<b>£ 516.20</b>

Proposed JM, 2<sup>nd</sup> PW – unanimous

The bank mandate to be updated.

Action: Clerk

### b) Transparency Grant update

The Clerk informed this had been successful and £120 had been granted.

### c) Barclays Simple Servicing Agreement update

The Clerk informed she had not received a response from Barclays and had sent a letter.

## 7. Planning Applications and to note Decisions

Cllrs resolved to support the following application:

### Application

a) **Listed Building Consent** - Remove and replace two rear elevation ground floor windows. The new windows to be manufactured in Idigbo Hardwood and glazed with 12mm conservation sealed units.

The Old House St Michaels Green South Elmham St Michael Suffolk NR35 1ND  
Ref. No: DC/17/3631/LBC | Received: Mon 21 Aug 2017 |

Cllrs noted:

### Decision

a) Construction of two storey rear extension and alterations

Cottage On The Green St Michaels South Elmham St Michael Suffolk NR35 1NF

Ref. No: DC/17/2908/FUL | Received: Wed 05 Jul 2017 | Status: Permitted

## 8. Village and Common Maintenance

### a) Tree Maintenance

None

### b) Other Issues

- All Saints Common had been cut and tidied.

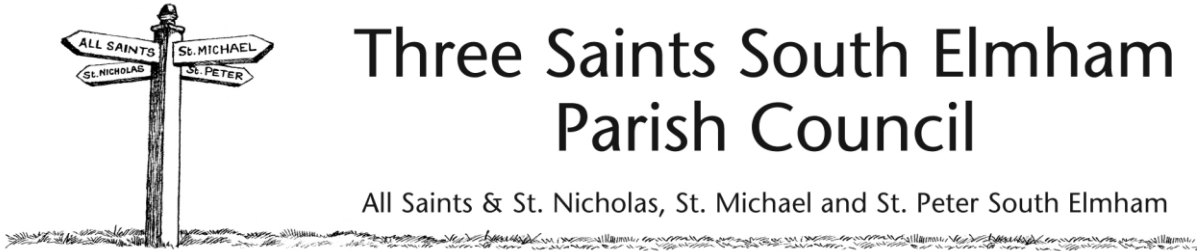
- The brambles behind All Saints bus shelter to be sprayed in spring.

- One area on common still be bush wacked and tidied. Clerk to write to neighboring parishioner.

Action: Clerk

Signed: \_\_\_\_\_ (Chair)

Date: \_\_\_\_\_



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## c) Noticeboards

The All Saints noticeboard had been received and will be installed asap.

## d) All Saints South Elmham entry/exit village road signs

No feedback.

The Clerk was asked to report fly tipping in St Peters on the bends, near the brewery.

Action: Clerk

## 9. Correspondence

### a) Suffolk Wildlife Trust

Cllrs agreed with the SWT letter re the Spinney clearance by UK Power Networks stating it would have been preferred after leaf fall.

Clerk to respond

### b) The Local Councillor magazine

### c) SCC – Lake Lothing Lowestoft Third Crossing

## 10. To receive items for the next Agenda

## 11. Next meeting dates:

Wednesday 8<sup>th</sup> November 2017 at 7.30pm

The meeting ended at 8.30pm

Signed: \_\_\_\_\_ (Chair)

Date: \_\_\_\_\_