



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

Minutes from Three Saint South Elmham Parish Council's Meeting held at Rumburgh Village Hall on Wednesday 12th July 2017 at 7.30pm

Present: Councillors John Flatt, David Lee, James Montagu,

Clerk/Responsible Financial Officer: Sally Chapman

Also Present:

Public Forum

- A. To receive reports from the District and County Councillor**
Not present – no report sent.
- B. Public Forum – for Members of the Public**
No parishioners.

Parish Council Meeting

- 1. Chair's Welcome** (*Cllr Flatt was elected as Acting Chair*)
The Chair welcomed everyone to the meeting.
- 2. To consider Apologies for Absence**
Cllr Pooley – apologies accepted.
It was noted Cllr Davies has resigned and WDC has been informed.
- 3. To record Declarations of Interests and to consider Requests for Dispensation**
None
- 4. To approve the Minutes of the Meeting held on 17th May 2017 and Matters Arising**
The Minutes of the Meeting were confirmed as a true and accurate record and signed by the Chair. [Proposed DL, 2nd JM – unanimous.](#)
- 5. Finance**
 - a) To receive the Financial Report and Approve Cheques** (*circulated prior to meeting*)
The Clerk read out the Finance and Budget reports and the following were approved:

Signed: _____ (Chair)

Date: _____



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Income	
None	
Expenditure	
Clerk's June & July Salary	£ 260.00
Clerk's June & July Expenses	£ 15.00
Total	£ 275.00

Proposed DL, 2nd JM – unanimous

b) To consider applying for a further Transparency Grant

Cllrs agreed to apply for 1 hour per month for Clerk's salary to maintain the website.

Action: Clerk

Proposed DL, 2nd JM – unanimous

6. Policies Revisions

Cllrs approved the revisions to the following policies as per the Internal Auditor's recommendations.

a) Standing Orders

b) Financial Regulations

Proposed DL, 2nd JM – unanimous

7. Planning Applications and to note Decisions

Cllrs noted:

Applications

None

Decisions

a) Discharge of Condition Nos. 2, 3 and 4 of DC/16/3023/PN3 - Prior Notification - Conversion of existing agricultural building into dwelling - Refuse area, manoeuvring and parking and land contamination

The Willows Farm The Common South Elmham All Saints Halesworth Suffolk IP19
OPA Ref. No: DC/17/1302/DRC | Status: Permitted

8. Village and Common Maintenance

a) Tree Maintenance

Cllrs agreed to replace the dead Jubilee Oak tree and general maintenance in the autumn.

b) Other Issues

Cllrs reported that the hay bales left on the common need clearing and some areas need tidying, especially the entrance to East View.

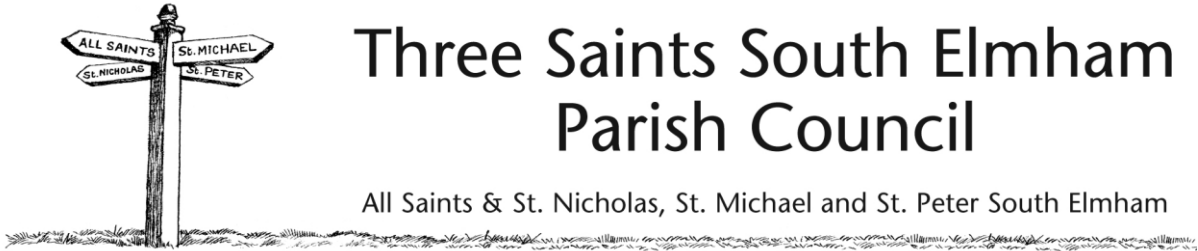
c) Noticeboards

Cllrs agreed to replace the All Saints noticeboard (8 x A4 size) using the CIL grant money. St Peters would be replaced when required.

Action: Clerk

Signed: _____ (Chair)

Date: _____



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d) All Saints South Elmham entry/exit village road signs

The Clerk informed she has contacted WDC and they are waiting for County Councillor Ritchie's views.

9. Correspondence

Clerks and Council Magazine

10. To receive items for the next Agenda

11. Meeting dates for the Next Year:

Wednesday 13th September 2017 at 7.30pm

Wednesday 8th November 2017 at 7.30pm

Wednesday 10th January 2018 at 7.30pm

Wednesday 14th March 2018 at 7.30pm

Wednesday 9th May 2018 AGM & APM at 7.30pm

Wednesday 11th July 2017 at 7.30pm

The meeting ended at 8.15pm

Signed: _____ (Chair)

Date: _____