



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

Minutes from Three Saint South Elmham Parish Council's ANNUAL PARISH MEETING Rumburgh Village Hall Wednesday 15th May 2019 at 7.30pm

Present: John Flatt (Chair), Heather Hughes Jones, James Montagu.

Clerk/Responsible Financial Officer: Sally Chapman

Also Present: County & District Councillor David Ritchie, District Councillor Jody Cloke and four Parishioners

1. Chair's Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Cllr Pooley & Cllr Watkin – apologies accepted.

3. To approve the Minutes of the Meeting held 16th May 2018

The Minutes of the Meeting were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Matters Arising

Cllrs discussed village and common maintenance including:

- Maintaining trees around the mardle.
 - Replacing the Oak tree near All Saints bus shelter.
 - Bush whacking near the beck.
 - Overgrown footpaths near the Elms and Uncles Lane.
- D.C. Ritchie informed he would ask to get them cleared.
- Ragwort on the common.

Action: DR

5. Chairman's End of Year Report

The Chair gave a verbal report. Main points:

- Thanked Councillors for their time and the Clerk.
- Thanked the retired Councillor David Lee for 20 years of service.
- Six Cllrs were re-elected and one vacancy is now on the PC.
- Purchased a new noticeboard in St Peters, soon to be installed.
- TSPC was pleased to give grants to Community News of £180 & Rumburgh Children's party £60.
- A defibrillator reserve has been set up to save for a future purchase.

Signed: _____ (Chair)

Date: _____



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- TSPC is in a comfortable financial position to maintain all the PC's requirements and compliant with the Government's current legislation.

6. Responsible Financial Officer's End of Year Report

The RFO gave an End of Year Budget and Balance Report (see report attached).

Cllrs agreed unanimously the reports were as a true and accurate record.

7. County & District Councillors End of Year Report

D.C. Ritchie introduced the new D.C. Judy Cloke who will share the Bungay & Wainford Ward with him.

DC Ritchie spoke of the new East Suffolk Council, a much more efficient structure, changes ahead and cost management. Budgets have really been squeezed, especially with adult social care. He would like to see more money spent on roads and more policing and would like to see the Coastal Management Scheme going. DC Ritchie gave a sincere tribute to the late John Groom, former Major and Councillor of Bungay.

8. To receive Community Reports

None

9. Public Questions

- a) A Parishioner asked about the blocked ditches on Uncle's Lane. The Chair said he would look at them in autumn/winter.

Action: Chair

The meeting ended at 8.15pm

Signed: _____ (Chair)

Date: _____



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Responsible Financial Officer's End of Year Report

Three Saints South Elmham Parish Council PC			
Year ended 31st March 2019			
Receipts and Payments			
2017/18		2018/19	
£	Receipts	£	
3200.00	Precept	3200	
361.00	Additional Grants	0	
0.00	Cil Payments	0	
0.00	VAT Reclaim 2017-18	73	
1.11	Business Saver Interest	3	
3562.11		3275	
Payments			
1560.00	Clerk's Salary	1576	
90.00	Clerk's Office Costs	90	
26.07	Clerk's Expenses	119	
0.00	Training	8	
271.90	Insurance	265	
131.50	SALC Subscription	135	
0.00	Maintenance	0	
0.00	Miscellaneous	0	
0.00	Internal Audit Fee	77	
62.00	Hall Hire	82	
631.00	S137/Donations	240	
50.00	Website	50	
0.00	ICO - Data protection registration	35	
0.00	CIL Money	214	
53.61	VAT on payments	62	
2876.08		2953	
686.03	Surplus income over expenditure	322	
5554.06	Balance b/f	6240	
6240.09	Balance c/f	6562	
Balance Sheet			
£	Cash at Bank	£	
4843.99	Current Account	5286	
1396.10	Business Saving Account	1364	
0.00	Petty Cash	0	
0.00	Uncleared cheques	-87	
6240.09		6562	
1767.68	General Fund	1847	
4472.41	Earmarked Reserves	4716	
6240.09		6562	
The above statement represents fairly the financial position of the Authority as at 31st March 2019 and reflects its receipts and payments during the year.			
Signed			
	John Flatt - Chair		
Signed			
	Sally Chapman - Responsible Financial Officer		

Signed: _____ (Chair)

Date: _____