

THREE SAINTS SOUTH ELMHAM PARISH COUNCIL

ANNUAL MEETING – 28TH MAY 2014

MINUTES

1. Councillors John Davies, Kim Croysdill, David Lee and Louise Rumball were present. The clerk, Caroline Cardwell, was in attendance. Apologies were received from Dan Brousson and Paul Watkin.
2. Election of chairman for coming year – John Davies was proposed by Kim Croysdill, seconded by Louise Rumball, all in favour.
3. Election of vice-chairman for coming year - deferred to next meeting.
4. Declarations of interest – none
5. Minutes of previous meeting [18-03-14] signed as a true record.
6. Matters arising - commons bridge repairs in hand; village appraisal to be considered in July.
7. Finances
 - Receipts and Payments account for year ending March 2014 was received and approved.
 - Cheques approved as follows – no.577 to SALC for £120 [sub.]; no. 578 to Van Dijk Accountants for £18 [payroll services]; no. 579 to HMRC for £65.60 [tax to 5 July]; no.580 to C. Cardwell for £175.38 [net salary for Apr and May]
 - Internal audit report received and auditor's recommendations noted
 - Annual Return approved, governance statement checked and signed
8. Commons – unauthorised mowing and spraying discussed; clerk asked to contact Land Registry re Haylocks Cottage garden encroachment
9. Uncles Lane – possible restriction signage discussed; clerk to request Suffolk Highways officer to attend next meeting.
10. Planning - application no. DC/14/1643 – Rockford House, All Saints – amendments approved. Information on CIL payment to be discussed in July.
11. Correspondence received and discussed.
12. Any other business – clerk to ask Post Office to replace St. Michael's letterbox, which was stolen.
13. Next Meeting – 16th July 2014.
14. The meeting ended at 9.30pm.