

## THREE SAINTS SOUTH ELMHAM PARISH COUNCIL

MEETING – 23<sup>RD</sup> SEPTEMBER 2015

## MINUTES

1. The chairman, John Davies, welcomed councillors John Flatt, David Lee and Paul Watkin. Apologies were received from James Montagu, Kim Croysdill and David Ritchie [WD and SC councillor]. The clerk, Caroline Cardwell, was in attendance.
2. **Declarations of interest** – none
3. **Public Forum** – none
4. **Minutes of previous meeting** [24-06-15] were approved and signed as a true record.
5. **Matters arising** - ragwort re-growing on All Saints common discussed and councillors would contact Chris Maskery and also spray verges. Also check with CM re The Mardle.
6. **Finances**
  - **Balances** - c/acct: to 28 May 15 - £4379.38 [Cheques approved in June = £477.23.] £3902.15 sav/acct to 29 Jun. 15 - £1394.14 - Total assets - £ 5,296.29; [NB. CIL money remaining - £1,056.89] so actual assets - £4,239.40.
  - **Cheques were approved as follows:** 609 to Rumburgh village hall for 72.00; 610 to S.E. Comm. News for 180.00; 611 to Comm. Action Sfk. For 243.72 [insurance]; 612 to HMRC for 67.20 [tax to Oct.]; 613 to C. Cardwell for 268.71 [net sal Jul/Aug/Sept]; **Total - £831.63**
  - **CIL money** – repair and possible replacement of noticeboards was discussed.
7. **Planning** – councillors noted WDC permission for The Grange, All Saints and Moat Farm, All Saints. The chair and Kim Croysdill will attend the WDC Local Plan Review briefing and councillors agreed that a Housing Needs survey might be useful.
8. **Clerk's training** – the clerk reported that she had attended a finance course on 22<sup>nd</sup> Sept and would present a resume at the Nov. meeting.
9. **Correspondence** - received and discussed.
10. **Notice boards** – see item 6 above.
11. **Oak tree replacement** – John Flatt to supply.
12. **Any other business** – broken finger post at St. James road – clerk to contact Highways. Cleveleys have agreed to put up a notice board at the end of their drive. Clerk to ask Highways for a “not suitable for HGVs” sign for the common end of Unkyls Lane.
13. **Next meeting** – 25<sup>th</sup> November.  
The meeting closed at 8.30pm