

THREE SAINTS SOUTH ELMHAM PARISH COUNCIL

MEETING – 16TH JULY 2014

MINUTES

1. The chairman, John Davies, welcomed Louise Rumball and Daniel Brousson – apologies were received from David Lee [harvesting]; Paul Watkin attended at 8.20pm; Kim Croysdill was absent. The clerk, Caroline Cardwell, was in attendance.
2. The revised **Suffolk Code of Conduct** was adopted.
3. **Standing Orders** – updated and adopted.
4. **Declarations of interest** – none
5. **Public Forum** – no members of public present.
6. **Minutes of previous meeting** [28-05-14] were agreed and signed as a true record.
7. **Matters arising** – clerk asked to contact Post Office about replacing St. Michael's letterbox.
8. **Finances**
 - balances as follows – c/acct: £3,782.54; sav. acct: £1,393.97.
 - Cheques approved as follows-no.100582 to C. Cardwell for £175.38 [net sal. June/July]; no. 100583 to C. Cardwell for £96.20 [expenses Dec/July]; no. 100584 to John Davies for £ 135.30p [printing and bridge mending]; no. 100585 to SALC for £6.00 [training]; no 100586 to Rumburgh Village Hall for £30.00 [hire Jan/Mar]; no. 100587 to Rumburgh Village Hall for £250.00 [donation towards improvements];
 - Financial Regulations were updated and signed by the chair.
 - External Auditor's report and Annual Return were not yet available.
9. **Community Infrastructure Levy** – this was discussed, various options were considered and it was decided to initially donate £250 to Rumburgh Village Hall towards their updating programme. Possible further expenditure could be for speed limit or village name signs – clerk to ask Suffolk Highways for a meeting for guidelines.
10. **Commons – All Saints and St. Michael**

Encroachments were extensively discussed with strong views expressed by councillors; the question of the garden at Haylocks Cottage was deferred to a meeting when all councillors were present; however councillors did agree that any future encroachments should be monitored and responded to with appropriate letters from the parish council to inform property owners of their position.

Road commons – the mowing offer by a resident was felt to be unsuitable for the management of the common as those with the goings could take hay or graze livestock. The clerk asked to write to the person who offered to clear it.

11. **Village signs** – see item 9 above.

12. **Hedges** on Uncles Lane and opposite Abbey Farm were overgrown and Daniel Brousson was asked to contact Chris Flatt to flail them back.

13. **Flooding** on roads – the clerk asked to write to owners of Rose Cottage, who had raised concerns, and suggest they initially clear their ditches.

14. **Correspondence** was received and discussed.

15. **Any other business** –

Planning application DC/14/2039/FUL: Moat Farm, All Saints common – construction of extension to form enlarged cold store – councillors discussed aspects of this application and declined to support it; it was felt to be unsuitable for this rural location which is completely residential in character, with access problems over the common, lack of infrastructure and strong concerns over increased traffic.

Councillors felt that what was originally a farm had become an enterprise more suitable to an industrial estate and it would completely alter the character of the village. They also noted that on the site plan the boundary included an area of common land which does not belong to the applicant. The clerk was asked to respond to the application and also contact the owners and architect with regard to the common land and Uncles Lane boundaries.

The meeting ended at 10.15pm.