

THREE SAINTS SOUTH ELMHAM PARISH COUNCIL

MEETING 9TH MARCH 2016

MINUTES [approved by councillors on 18.5.16.]

1. The chairman, John Davies, welcomed councillors John Flatt, David Lee, James Montagu and Paul Watkin. Apologies were received from David Ritchie [SC and WDC councillor]. The clerk, Caroline Cardwell, was in attendance.
2. Declarations of interest and dispensations allowed – John Flatt declared a non-pecuniary interest in item [planning]; councillors allowed his comments but agreed he should not vote.
3. Vacancy – no applications forward.
4. Minutes of previous meeting [13-01-16] were approved and signed as a true record.
5. Matters arising not on the agenda – sign in Unkyls Lane: chair to progress this with Highways. The oak tree by the bus shelter to be planted when the ground is dry.
6. Finances – balances as at 29-12-15: c/acct – 3,891.28; sav/acct – 1,394.48. Cheques were approved as follows: 622 to C. Cardwell £275.18 [net sal. Jan/Feb/Mar]; 623 to HMRC £68.80 [tax to Apr 5]; 624 C. Cardwell £136.92 [expenses May 15 to Mar 16]; councillors carried out an assessment of financial procedures and the management of the council's finances. These were deemed to be satisfactory and were signed as correct.
7. Parish assets – their condition was reviewed and councillors agreed to add the footpath bridges on All Saints common to the list with a) bridge near bus shelter [steel and wood slats] – cost £800, insure for £1200 AND b) bridge near Red Lion Cottage [telegraph poles and slats] – cost £350, insure for £500 – clerk to inform insurers.
8. Planning – DC/16/0417/PN: The Willows Farm – proposal to convert farm buildings into residential; this was extensively discussed by councillors and they refused to support the application, but added that a new build on the site with an agricultural restriction would be acceptable. Councillors felt the site was unsuitable, the design inappropriate in the countryside setting and there were discrepancies in the application.
9. Notice boards – John Flatt was unable to find someone to construct these ; the clerk had brought information on oak boards from Harry Stebbings. the chair decided to look for other suppliers.
10. Correspondence was received and discussed.
11. Any other business – none
12. Next meeting 18th May 2016.
The meeting ended at 9pm.