



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

To members of the Council & Parishioners
You are invited by the Clerk to attend the next
ANNUAL PARISH MEETING

Rumburgh Village Hall

Wednesday 15th May 2019 – 7.30pm

Members of the public are welcome to attend this meeting

1. Chair's Welcome
2. Apologies
3. To approve the Minutes of the Meeting held 16th May 2018
4. Matters Arising
5. Chairman's End of Year Report
6. Responsible Financial Officer's End of Year Report
7. County & District Councillor's End of Year Report
8. To receive Community Reports
9. Public Questions

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Rumburgh Village Hall

Wednesday 15th May 2019

Members of the public are welcome to attend this meeting

*All newly elected Councillors to complete a **DECLARATION OF ACCEPTANCE OF OFFICE FORM** and signed by a witness before the start of the meeting.*

PUBLIC FORUM

- A. To receive reports from the District and County Councillor
- B. Public Forum – for Members of the Public

AGENDA

1. To Appoint a Chair
2. To Appoint a Vice Chair

- 3. To consider Apologies for Absence**
Apologies received from Cllr Pooley
- 4. To record Declarations of Interests and to consider Requests for Dispensation**
- 5. To consider Co-option to fill the Casual Vacancy**
- 6. To approve Minutes of the Meeting held on 13th March 2019 and Matters Arising**
- 7. Finance**
 - a) To receive a report from the Internal Auditor for 2018/19
 - b) To Agree a Certificate of Exemption from a Limited Assurance Review & Annual Audit Return Sections 1 & 2
 - c) To appoint and Internal Auditor for 2019/20
 - d) To receive the current Financial and Budget Report and Approve Cheques (*circulated prior to meeting*)
- 8. Planning Applications and Decisions**

Applications
None

Decisions

 - a) To erect two log cabins for use as holiday accommodation.**
Abbey Farm St Margarets Road South Elmham All Saints Halesworth Suffolk IP19 0PB
Ref. No: DC/19/0132/FUL | Status: Withdrawn
 - b) Erection of replacement workshop building**
K R Glassfibre Ltd Malt Office Lane Rumburgh Halesworth Suffolk IP19 0JD
Ref. No: DC/18/5021/FUL | Status: Permitted
- 9. Village and Common Maintenance**
 - a) Tree Maintenance
 - b) Other Issues
 - All Saints Common Encroachment Letter
 - Litterpick Report & To Consider an Equipment Purchase
- 9. Correspondence**
 - a) Clerks & Councils Direct Magazine
 - b) Parishioners Letters – re Common Trees
 - c) Councillor Training (email)
- 10. AOB** (*For discussion only – the Council cannot make decisions on these items*)
- 11. To receive items for the next Agenda**
- 12. Next Meeting:**
 - Wednesday 10th July 2019 at 7.30pm

Sally Chapman *S. G. Chapman*
Clerk to Three Saints South Elmham Parish Council

Date 9th May 2019