



# Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

**To members of the Council & Parishioners**  
You are invited by the Clerk to attend the next  
**ANNUAL PARISH MEETING**

Rumburgh Village Hall

**Wednesday 16<sup>th</sup> May 2018 – 7.30pm**

*Members of the public are welcome to attend this meeting*

1. Chair's Welcome
  2. Apologies
  3. To approve the Minutes of the Meeting held 17th May 2017
  4. Matters Arising
  5. Chairman's End of Year Report
  6. Responsible Financial Officer's End of Year Report
  7. District Councillor's & Councillor's End of Year Report
  8. To receive Community Reports
  9. Public Questions
- 

## **To Members of the Council**

You are hereby summoned by the Clerk to attend the next  
**PARISH COUNCIL MEETING**

Rumburgh Village Hall

**Wednesday 16<sup>th</sup> May 2018**

*Members of the public are welcome to attend this meeting*

## **PUBLIC FORUM**

- A. To receive reports from the District and County Councillor
- B. Public Forum – for Members of the Public

## **AGENDA**

1. To appoint a Chair
2. To appoint a Vice Chair
3. To record Declarations of Interests and to consider Requests for Dispensation

**4. To consider Co-option to fill the Casual Vacancy**

**5. To approve Minutes of the Meeting held on 14<sup>th</sup> March 2018 and Matters Arising**

**6. Finance**

- a) To receive a report from the Internal Auditor for 2017/18
- b) To complete the Certificate of Exemption from a Limited Assurance Review and the Annual Audit Return Sections 1 & 2
- c) To appoint an Internal Auditor for 2018/19
- d) To receive the current Financial Report and Approve Cheques (circulated prior to meeting)
- e) East Anglia's Children's Hospice – Grant Request

**7. General Data Protection Regulations (GDPR)**

*The Government has tabled an amendment to its own Data Protection Bill to exempt all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation. Officials have confirmed with National ALC that, whilst all other measures still apply, appointing a Data Protection Officer to support a council's approach to data protection would then become discretionary and just regarded as good practice.*

**8. Planning Applications and Decisions**

**Applications**

None

**Decisions**

**a) Barn conversion to form a new annexe / home office**

Beckford Farm St Peter South Elmham NR35 1NQ

Ref. No: DC/17/4027/FUL. Status: Application Permitted

**b) Removal of existing dilapidated storage shed / building and construction of office building / Loading bay**

Moat Farm, The Common South Elmham All Saints IP19 0NY

Ref. No: DC/18/0700/FUL. Status: Application Permitted

**9. Village and Common Maintenance**

- a) Tree Maintenance
- b) Other Issues
  - Container on Common

**10. Correspondence**

- a) Clerks & Council Direct

**11. AOB**

*(For discussion only – the Council cannot make decisions on these items)*

**12. To receive items for the next Agenda**

**13. Next Meeting Date:**

Wednesday 11<sup>th</sup> July 2018 at 7.30pm

Sally Chapman *S. G. Chapman*  
Clerk to Three Saints South Elmham Parish Council

Date 10<sup>th</sup> May 2018

