



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

To members of the Council

You are hereby summoned by the Clerk to attend the next

ANNUAL PARISH MEETING

Rumburgh Village Hall

Wednesday 17th May 2017 – 7.30pm

Members of the public are welcome to attend this meeting

- 1. Apologies**
- 2. To approve the Minutes of the Meeting held 18th May 2016**
(no meeting held, no reports and no minutes)
- 3. Matters Arising**
- 4. Chairman's End of Year Report**
- 5. Finance End of Year Report**
- 6. District Councillor's & Councillor's End of Year Report**
- 7. Public Questions**

PUBLIC FORUM

- A. To receive reports from the District and County Councillor**
- B. Public Forum – for Members of the Public**

PARISH COUNCIL MEETING

AGENDA

- 1. Chair's Welcome**
- 2. To appoint a Chairman**
- 3. To appoint a Vice Chairman**
- 4. To consider Apologies for Absence**
- 5. To record Declarations of Interests and to consider Requests for Dispensation**

6. To approve Minutes of the Meeting held on 8th March 2017 and Matters Arising

7. Finance

- a) To receive a report from the Internal Auditor for 2015/16
- b) To confirm and sign the Annual Audit Return Section 1 and 2
- c) To receive the Financial Report and Approve Cheques (*circulated prior to meeting*)
- d) To re-activate Barclays Bank's online accounts
(*to allow the Clerk to view accounts, print statements and transfer money between TSPC's accounts only – details circulated with agenda*)

8. Planning Applications and to note Decisions (as advised)

Applications

Discharge of Condition Nos. 2, 3 and 4 of DC/16/3023/PN3 - Prior Notification - Conversion of existing agricultural building into dwelling - Refuse area, manoeuvring and parking and land contamination
The Willows Farm The Common South Elmham All Saints Halesworth Suffolk IP19 OPA

Ref. No: DC/17/1302/DRC | Received: Mon 27 Mar 2017 | Validated: Mon 10 Apr 2017 | Status: Awaiting decision

Decisions

None

8. Village and Common Maintenance

- a) Tree Maintenance
- b) Other Issues

9. 'Unsuitable for HGVs' sign on Uncles Lane – update

10. Correspondence

11. To receive items for the next Agenda

12. Next meeting:

Wednesday 12th July 2017 at 7.30pm

Sally Chapman *S. G. Chapman*
Clerk to Three Saints South Elmham Parish Council

Date 11th May 2017